



UNIVERSITÀ  
DEGLI STUDI DI MILANO-BICOCCA

## SYLLABUS DEL CORSO

### Laboratorio di Inglese per la Professione

2021-3-E2004P046

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#### Learning area

1: Study of the means by which communication takes place

#### Learning objectives

*Knowledge and understanding*

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- \_\_\_\_\_
- Knowing how to communicate effectively in a written and spoken form, with specific attention to new media

#### Contents

The laboratory concentrates on the active use of English in academic and professional contexts. In particular, the ability to collect, elaborate, present and summarise information will be developed. One part of the laboratory will be dedicated to the preparation of a personal CV, letter of motivation and job interview materials.

## **Detailed program**

Key activities are:

Collecting and comprehending specific information and data through reading and listening;

Acquiring linguistic resources to present information orally;

Developing comprehension skills through spoken interaction;

Reporting results in written academic English.

Specifically, students will complete a group project involving:

Definition of a written questionnaire to collect survey data on an agreed issue;

Collection of data through interviews/focus groups;

Oral presentation of survey results;

Written report of survey results.

In addition, each student will prepare a basic CV and letter of motivation, and participate in a job interview role-play.

## **Prerequisites**

Experience and ability in the use of English corresponding to the skills and competence indicated in the Common European Framework for Languages ([CEFR](#)) level B1

## **Teaching methods**

The laboratory topics will be presented and discussed during the classroom lectures using textual as well as audio-visual materials.

Students will prepare the survey assignments in groups and present the outcomes to the whole class.

Personal CVs, motivational letters and interview materials will be collected in individual portfolios.

Teaching methods during Covid-19 will be held in presence and distance learning (video recorded lessons)

## **Assessment methods**

Successful completion of the laboratory will require that students:

Collaborate in a survey group activity;

Prepare their own CV and motivational letter and participate in a job interview role-play;

Complete two in-course exercises (one reading comprehension and one listening comprehension).

## **Textbooks and Reading Materials**

Cambridge Academic English. Upper Intermediate (Level B2) Student's book

Hewings, M. Cambridge University Press, 2012

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