UNIVERSITÀ
DEGLI STUDI DI MILANO-BICOCCA

COURSE SYLLABUS

Planning and Coordination

2122-1-K0101D003

Aims

ORGANIZATIONAL AND CLINICAL ANALYSIS. The course provides students with the basic knowledge useful to understand the health organizations and to identify the different variables that affect its functioning. The function of nursing coordinators and directors will be discussed, underlying the process by which managers can match professional values and organizational ones, in order to meet the best professional and institutional standards. CARE ACTIVITY PLANNING. The acquired knowledge will give the basis of professional management with specific focus on the interpretation of the complex organizational dynamics. The course will give tools to develop organizational interventions for an efficient and effective professional action within the healthcare institutions.

Contents

Organization analysis according to the model of H. Mintzberg. Fundamentals of organizational design. Distinction of organizational systems: technical models and professional models. The main organizational models of nursing and midwifery care. The concept of complexity of care. The most attractive hospitals. Nursing and midwifery management according to the classical model. The decision-making process.

Detailed program

Knowledge of the basic elements of organizational design. Distinction of organizational systems: technical models and professional models. The main organizational models of nursing and midwifery. The complexity of care. The “magnet” hospitals. Nursing and midwifery directional function according to the classical model. Decision-making process. The Departmental organizational model: tasks, activities and types of departments. The organization of the Department of Maternal-Infant-Children’s care with the structural, technological and organizational measures required by D.M. 24/04/2000. Adoption of POMI (Mother and Child Project Objective). The agreement of the Unified Conference of State and Regions - 16/12/2010. The management and coordination role of the midwife in the

Department for Mother and Children. Birth room services and the different organizational models: the Italian and international context.

Prerequisites

Defined by the degree regulation.

Teaching form

Lectures, exercises.

Due to the COVID-19, lessons could be provided with the following approaches: in presence, partially in presence, on-line synchronous and asynchronous.

Textbook and teaching resource

Pennini A. e G. Barbieri, La responsabilità del coordinatore delle professioni sanitarie, McGraw-Hill, 2011; Barelli P., Pallaoro G., Perli S., Strimmer S., Zattoni M.L., (2006) Assistenza Infermieristica e ricerca, 25 (1), 35-41; Bulgarelli G., Cerullo F., Chiari P., Ferri P., Taddia P., (2006) Assistenza Infermieristica e ricerca, 25 (1), 29-34; Calamandrei C. e Orlandi C., La dirigenza infermieristica, manuale per la formazione dell'infermiere con funzioni manageriali, McGraw-Hill, 2008; Focarile F., Indicatori di qualità nell'assistenza sanitaria, Centro Scientifico Editore, 1998; Pontello G., Il management infermieristico, Masson, 1998; Mintzberg H., La progettazione dell'organizzazione aziendale, il Mulino, 1996; Daft Richard L., Organizzazione Aziendale, APOGEO Feltrinelli Editore s.r.l., 2007, 3 ed.; Ministero della Salute, Dipartimento della Qualità, Direzione Generale delle Risorse Umane e delle Professioni Sanitarie (2008) 1° Rapporto sulle professioni sanitarie infermieristiche e di ostetricia nel SSN. Roma; Ministero della Sanità, Decreto Ministeriale 24 aprile 2000 Adozione del progetto obiettivo materno-infantile relativo al "Piano sanitario nazionale per il triennio 1998-2000"; Presidenza Del Consiglio – Accordo tra Governo-Regioni 2010, Linee di indirizzo per la promozione ed il miglioramento della qualità, della sicurezza e dell'appropriatezza degli interventi assistenziali nel percorso nascita e per la riduzione del taglio cesareo; 16/12/2010 Regione Lombardia, Aggiornamento delle Linee guida regionali per l'adozione del piano di organizzazione aziendale delle aziende sanitarie della Regione Lombardia – 2008; Cilione G., Diritto Sanitario, 2 ed., Maggioli, 2005, chapt. 2; Guana M., La disciplina ostetrica: teoria, pratica e organizzazione della professione, McGraw-Hill, 2011; Alvaro R., Il dirigente delle professioni sanitarie, ruolo e prospettive nel contesto della Pubblica Amministrazione, Edises, 2009; De Toni A.F., L. Comello L., Prede o ragni, uomini e organizzazioni nella ragnatela della complessità, UTET, 2005.

Semester

First year, first semester

Assessment method

Oral examination and preparation of an academic essay. According to the contents of the course, the academic essay will include an organizational analysis of nursing and midwifery. Specific guidelines for the essay will be discussed by the teacher during lessons. Students will be provided by criteria used by teachers for its evaluation.

The essay will be considered as 50% of the final evaluation. The oral examination will consist of three open questions at least (one on organizational analysis, one on planning of care activities, and one based on the analysis discussed in the essay).

Due to the COVID-19, oral examinations will be in presence or on-line by Webex.

Office hours

Agreed with teachers by e-mail.