UNIVERSITÀ
DEGLI STUDI DI MILANO-BICOCCA

COURSE SYLLABUS

Fieldwork 7 Cfu

2627-2-E3902N016

Learning objectives

Knowledge and understanding
To know the organisational functioning of the social service.
To understand the relations of the social service with the organisation, with the territorial context and with the service system

Ability to apply knowledge and understanding
To develop the competences to understand the role and functions of the social worker within the system of offers and with respect to the institutional and professional mandate

Autonomy of judgement
The course develops the ability to critically interpret methods observed when dealing with people's needs and social problems within the placement experience.

Communication Skills
Students will be able to communicate effectively what they have learnt, either through writing lesson minutes (reflexivity) and communicating some elements of the experience to the class group.

Learning ability
The course stimulates the ability to update oneself independently about the development of knowledge of social service methods and tools, encouraging an ongoing reflection on the training and professional experience. Furthermore, facilitates a gradual maturing of a professional identity in connection with what has been learnt during the work placement.

Contents

1. Reading and understanding the organisational functioning of the internship institution

2. Analysing the territorial context and its influence on people's life trajectories
3. Understanding the role of the social worker in organisations
4. Sharing the re-elaboration of the experience
5. Stimulating reflection and critical analysis of phenomena.

Detailed program

The course aims to provide students with the tools to understand the complexities of organisations, institutions and services. Particular reference is made to the organisation in which the internship is carried out, and its interrelationships with different operational contexts. The local context will be analysed to identify problematic issues and community resources, building on the analysis of the territory carried out in the first year.
Additionally, the course focuses on understanding the work of social workers, providing tools for analysing and understanding working methods, particularly in relation to interviews, home visits, networking, documentation, writing, and community work, as well as the code of ethics.
During the course, the student's professional growth is stimulated in his or her approach to the profession, facilitating the processes of reflection and re-elaboration of the emotional experiences elicited by the practical traineeship experience both through the practical traineeship diary and by fostering discussion in the group. Furthermore, an interdisciplinary and multidisciplinary vision is proposed, favouring the connection between the practical experience of the placement and the theoretical elements learnt in university courses, in particular Principles and Foundations of Social Work and Methods and Techniques of Social Work.

Prerequisites

Basic knowledge of Principles and Fundamentals of Social Service and the social service delivery system from the 1st year practical traineeship experience.

Teaching methods

The teaching method involves theoretical contributions, classroom exercises and direct activation of students, who are asked to present their own productions based on observations made during the work placement.

The course comprises 15 face-to-face lectures, of which:
• Four two-hour lectures with didactic delivery (front-facing lectures with the use of slides, audio and video) and interactive elements (exercises, group and individual work) in person.
• There are also 11 three-hour lectures with didactic delivery (frontal lectures with the use of slides, audio and video) and interactive elements (exercises, group and individual work) in person.
Individual face-to-face meetings are also planned in relation to the placement experience.

Assessment methods

There are no tests en route.
The course includes an intermediate assessment interview to monitor progress during the work placement.
At the end of the course, students are required to write a final report, which they will discuss during a final interview

with their tutor and work placement supervisor.

The student's overall final evaluation will take into consideration the following elements

1. The course undertaken in the classroom, covering the following areas: level of attendance and participation in lessons, ability to work in a group with other students, ability to express oneself verbally using professional language, willingness to experiment with the use of professional tools (verbal, simulated, etc.)
2. Evaluation carried out by the supervisor regarding the traineeship, based on the main training objectives summarised in the supervisor's evaluation sheet.
3. Final report using the following criteria: clarity and correctness of presentation, coherence in the presentation of the paper, use of professional language, level of completeness and depth, knowledge of how the social service office is organised, knowledge of the social service office's relations within the entity in which it is situated, in relation to the territorial context and the system of services, understanding of the role and functions of the social worker in the service in which the traineeship is carried out, in relation to the institutional and professional remit, the personal journey of self-knowledge and maturation of professional identity in relation to the practical traineeship.
4. A brief overall assessment will be reported in the 'yellow booklet' provided to the student. Failure to pass the internship and test will result in the student repeating the course and internship.

Textbooks and Reading Materials

Barberis D. (2009), (a cura di), Il prodotto del lavoro sociale, in particolare il Capitolo 1 Il prodotto del lavoro sociale e il Capitolo 3 La centralità del cliente nella produzione dei servizi
Bertotti T., Fazzi L., Rosignoli A., (2021) "Il servizio sociale: le competenze chiave" Carocci Faber,
Campanini A. (2022), (diretto da) “Nuovo Dizionario di servizio sociale”, Carocci Faber, Roma in particolare le voci: Tirocinio, Documentazione, Colloquio, Equipe, Ascolto, Segretariato sociale, Servizio sociale, Visita domiciliare
Fargion S., (2013), “Il metodo del servizio sociale, Carocci Faber

Sicora A., (2022), “Emozioni nel servizio sociale”, Carocci Faber

Further insights are indicated during the course.

Sustainable Development Goals