

Project

Motivation

PROJECT CANVAS

Participants

List the team members, stakeholders and third parties involved in the project. Indicate their names, titles and role on the project. You can also show dependencies.

Goals

Indicate the primary objectives of the project, including success metrics. Distinguish between program goals and project goals in separate lists, if necessary

Users

List the users of the product or service as target groups or segments. Also indicate more specific information about users, such as persona names, if available.

Activities & Deliverables

List the types of tasks and actions the team will take to reach the project goals. For each, indicate the outcomes and documents that will result from the activity. This does not include working documents, project plans and similar.

Assumptions

Indicate the general assumptions the team is making about the project and solution. If possible, list the riskiest assumptions first.

User Benefits

Show the overall value proposition and benefits users will get after the project is successfully completed.

Risks

Identify possible future events without unknown outcomes that could have a negative impact on the project. Also indicate possible mitigation measures for each, if possible.

Milestones

List the key dates and events that frame the overall timeline of the project.

Constraints

Identify the limits and conditional requirements that directly affect the deliverables, activities or project as a whole.

Scope

Indicate the breadth of the product or service to be included for consideration for this project, including what is out of scope.

Project End