

HOW TO ENROLL

Master's Degree Course in Materials Science



Congratulations!

You have been admitted to the master's degree program in Materials Science

Now you can enrol

Login in on-line Student Registry:

https://s3w.si.unimib.it/Root.do;jsessionid=E1AD6E15BCA1C54BFFBC294BA299D0A7.esse3-unimib-prod-04?cod_lingua=eng



Online Student Registry - University of Milan - Bicocca

Welcome to the Online Registry (Segreteria OnLine): the digital platform of the University of Milan - Bicocca which provides services for students, lecturers and companies.

Students
Services are available for registered users. [Registration](#) can be carried out at any time and is free.
Users already possessing credentials (user name and password) gain access to services following [login](#).

Lecturers
It is not necessary to register. You may log in with your university credentials ([@unimib.it](#)).
Services for teachers (online verbalization), are available following [login](#).

Companies
In order to use services for companies (e.g. stage or apprenticeship organization), it is necessary to receive accreditation. A user name and password will be given for access to the system.
To receive accreditation it is necessary to carry out [Accreditation request](#) by inserting the VAT no. and/or tax code of the company, whilst not modifying the information relative to the company headquarters and filling in only the information relative to job position and work location.
If you already possess access credentials, you may gain access to services following [login](#).

Public administration and public services managers
Companies registered for the consultation service about student academic careers may gain access following [login](#).

Il logo di Segreteria Online

Enter your username (received via e-mail) and the password you choose during registration.

Servizi digitali di Ateneo

Nome utente

Password

[Hai dimenticato la password?](#)

[Hai dimenticato il nome utente?](#)

Accesso

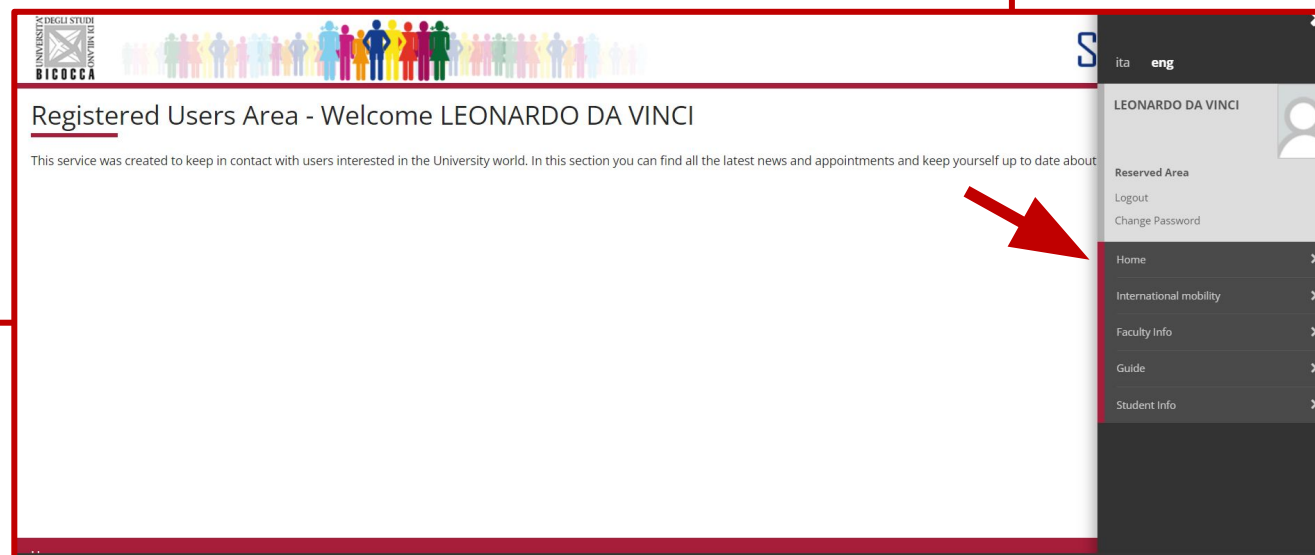
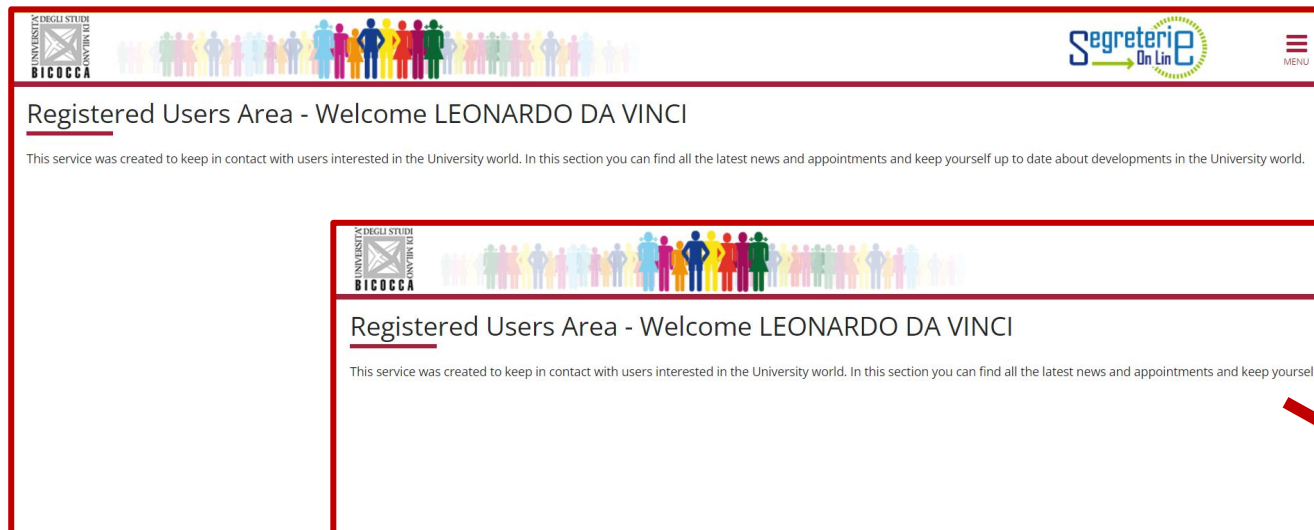


Entra con SPID

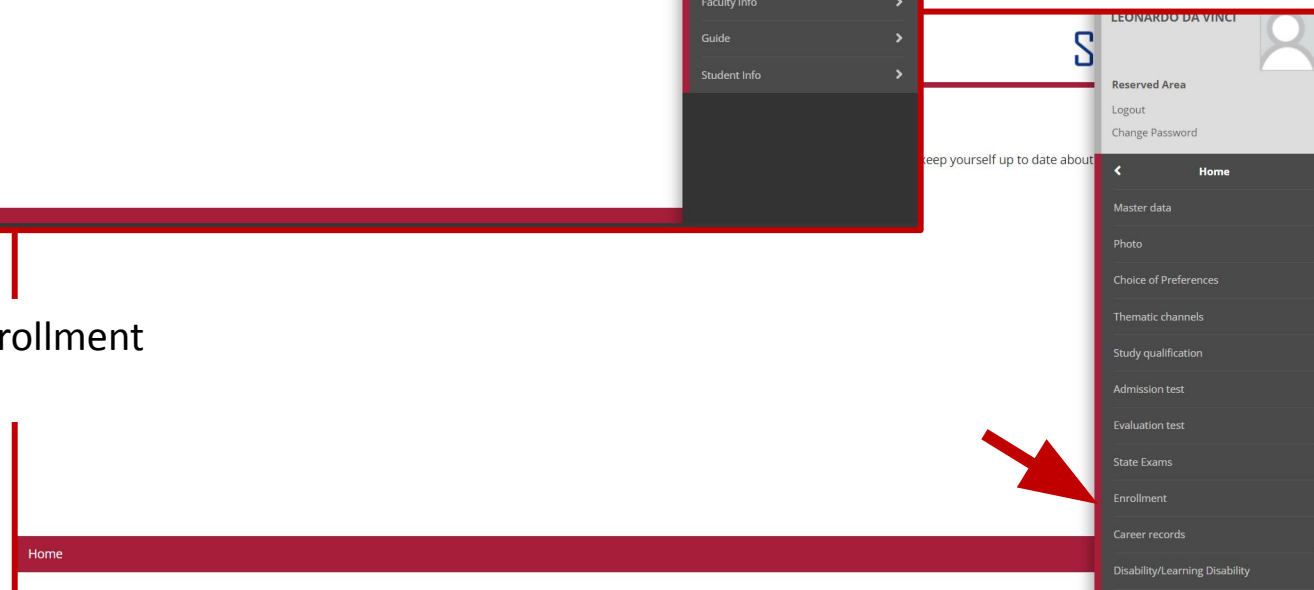


Entra con CIE

Now you are in the Registered Users Area. Click the menu on the top right (the three-horizontal line)



Select HOME from the menu and then Enrollment



Click on "Enrollment to Free Access Courses", proceed, and Choose "2-year Master Degree"

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Segreteria On Line MENU

Enrollment: Choice of Registration Typology

Through the following pages, you will be able to enroll in the course you will be choosing

Choice of Registration Typology

Enrollment to Free Access Courses

Back Forward

Legend:
* Mandatory Field

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Segreteria On Line MENU

Enrollment: Choose course level

Choose the course level in which you want to be enrolled.

Choose course level

Post Italian university reform*

- Degree Course
- 2-year Master Degree
- 3-year Specialization School
- 4-year Specialization School
- 5-year Specialization School
- 6-year Specialization School


Pre Italian university reform*


- Tirocinio Professionalizzante



Back Forward

Legend:
* Mandatory Field

Choose the course you were admitted and go forward





Enrollment: Choice of Study Course

This page presents the choice of the course for which to enroll

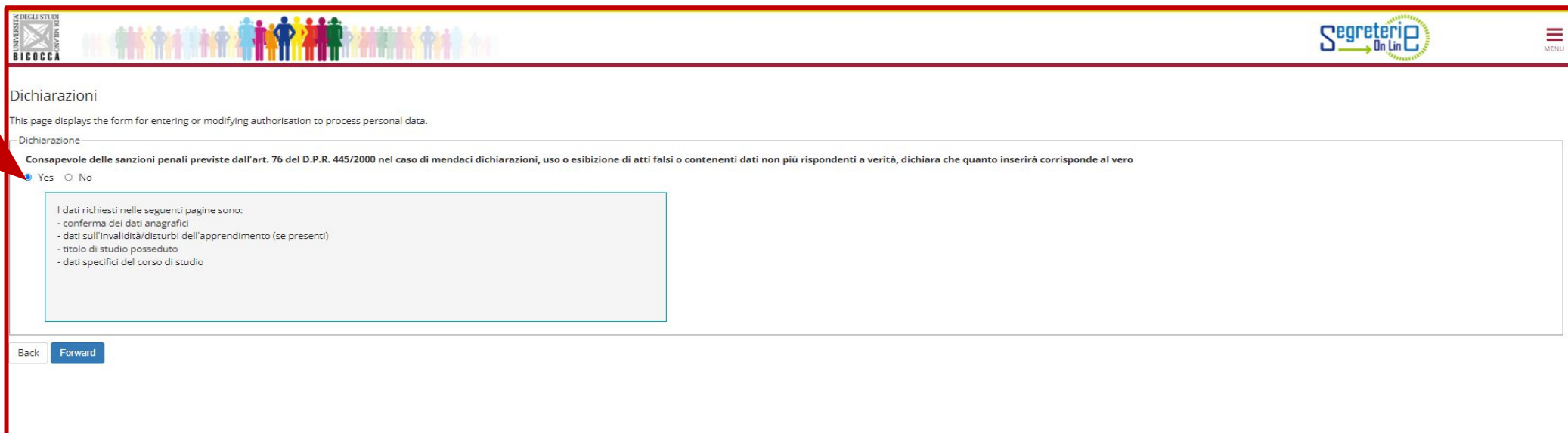
Facoltà	Study Course
DEPARTMENT OF EARTH AND ENVIRONMENTAL SCIENCES - DISAT	<input type="radio"/> MARINE SCIENCES - SCIENZE MARINE
DEPARTMENT OF ECONOMICS, MANAGEMENT AND STATISTICS	<input type="radio"/> STATISTICS AND ECONOMICS
DEPARTMENT OF INFORMATICS, SYSTEMS AND COMMUNICATION (DISCO)	<input type="radio"/> DATA SCIENCE
DEPARTMENT OF MATERIALS SCIENCE	<input checked="" type="radio"/> MATERIALS SCIENCE
DEPARTMENT OF PHYSICS "G. OCCHIALINI"	<input type="radio"/> ASTROPHYSICS AND SPACE PHYSICS
SCHOOL OF LAW	<input type="radio"/> PUBLIC AND PRIVATE ORGANIZATIONS LAW

Back Forward

Legend:

★ **Mandatory Field**

Declare that the informations provided are true and check the data you entered to apply for a career evaluation



The screenshot shows a web interface for a declaration form. At the top left is the BICOCCA logo. At the top right is the 'Segreteria On Line' logo and a 'MENU' icon. The main heading is 'Dichiarazioni'. Below it, a sub-heading reads 'Dichiarazione'. A red arrow points to the 'Yes' radio button in the section 'Consapevole delle sanzioni penali previste dall'art. 76 del D.P.R. 445/2000 nel caso di mendaci dichiarazioni, uso o esibizione di atti falsi o contenenti dati non più rispondenti a verità, dichiara che quanto inserirà corrisponde al vero'. Below this, a text box lists the data requested on the following pages: anagraphical data, disability/learning disorder data (if present), current study title, and specific course data. At the bottom left, there are 'Back' and 'Forward' buttons.

Dichiarazioni

This page displays the form for entering or modifying authorisation to process personal data.

Dichiarazione

Consapevole delle sanzioni penali previste dall'art. 76 del D.P.R. 445/2000 nel caso di mendaci dichiarazioni, uso o esibizione di atti falsi o contenenti dati non più rispondenti a verità, dichiara che quanto inserirà corrisponde al vero

Yes No

I dati richiesti nelle seguenti pagine sono:

- conferma dei dati anagrafici
- dati sull'invalidità/disturbi dell'apprendimento (se presenti)
- titolo di studio posseduto
- dati specifici del corso di studio

Back Forward

If you are a student with disability needs or special learning disabilities here you can declare your condition in order to benefit from the facilities granted by Laws 104/92 and 170/2010.

The screenshot shows the 'Segreteria On Line' interface. At the top left is the BICOCCA logo. The main header features a row of colorful human icons. The right side of the header contains the 'Segreteria On Line' logo and a 'MENU' icon. Below the header, the page title is 'Declarations of invalidity or Specific Learning Disorders (SLD)'. The main content area contains the following text: 'On this page are shown all invalidity declarations. Here it is possible to see all details of the same and, if necessary, eliminate them.' and 'If documentation is not attached the Commission will not be able to provide assistance.' Below this is a blue button labeled 'Include new declaration of invalidity or SLD' and a 'Back' button. On the right side, there is a legend titled 'Legend:' with three entries: 'Modify' (with a pencil icon), 'Delete' (with a trash can icon), and 'Confirmed' (with a green checkmark icon). Below the legend is a 'Presented' entry with a yellow circle icon.



The University has a specific Disability and DSA (Disabled Students' Allowance) service primarily targeted at incoming and current students with disabilities or learning difficulties.



In order to access these services (assistance while on campus, transport on specially equipped minibus, support during exams, additional time, use of a calculator, maps and formulas, alternative evidence, etc.), students must contact the Disability and DSA Service to schedule a Welcome Meeting during which an Personalised University Plan will be drawn up.

Contacts

+39 (0)2.6448.6986 info.binclusion@unimib.it

Go forward and check the compulsory qualifications you inserted in the application:







Details of required qualifications

Indicate the type of **compulsory** qualifications needed to proceed with the procedure.

Compulsory Qualifications




Block status	Qualification	Notes	Qualification status	Actions
✔	High School Certificate		●	  

Alternative Qualifications

⚠ The various options show qualifications that are alternative one to the other.

Information about language and information technology certification
 You are advised to consult the teaching regulations of the study course and the university website: www.unimib.it/cfu-lingue-informatica

Option 1:




Block status	Qualification	Notes	Qualification status	Actions
✔	First Level Degree		●	  

Option 2:

Block status	Qualification	Notes	Qualification status	Actions
✔	Foreign Certificate		●	Insert

Back
Proceed





Legend:

- ✔ Completed
- ✔ Not completed
- Qualification inserted
- Qualification required
- Qualification not required
-  Modify
-  Details
-  Delete

In this section you can change, delete, or add your qualifications

If you obtained your qualification you can change the status

Please note: to apply for this Master's degree course The Bachelor's degree must be awarded by 23 December 2022



Study qualification: First Level Degree

In order to proceed in enrolment in the study course chosen, you must insert the study qualification. This form allows you to insert and modify study qualification data. In case of eligibility via public call to enrolment, indicate the typology (ordinary competition/ enabling course/ regional office) in the field "Study course".

Details Study qualification: First Level Degree

Qualification status* achieved
 not yet achieved

Class* [21] - Classe delle lauree in scienze e tecnologie chimiche

Academic year* 2020
(e.g. 2001/2002)

Study course Chimica e tecnologie Chimiche

Legend:
★ Mandatory Field

You can enrol even if you haven't obtained your degree, but your career will be "in Ipotesi" until you graduate.

All students have to fill in the compulsory questionnaire about sports

List of Questionnaires

This page contains a list of questionnaires to be filled in.

If there are compulsory questionnaires (marked with "**"), you will not be able to continue without entering the data. The questionnaires must be **completed** and **confirmed**, once confirmed, it will be possible to finish the procedure.

Questionnaire	Status	Actions
*		Fill in

[Back](#)

Legend:

- Mandatory Field
- Questionnaire completed
- Questionnaire uncompleted

Questionnaire

Compilation of questionnaire "Censimento atleti immatricolati"

The fields marked with * are mandatory.

Censimento atleti

do you practice a sport?


Yes

No

[Cancel](#) [Exit](#) [Back](#) [Next](#)

Choose your answer (yes/no) and go forward

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DI MILANO
BICOCCA



MENU

Questionnaire

Summary of Censimento atleti immatricolati

⚠ Please note: the questionnaire has not been CONFIRMED.
Warning: once confirmed, the questionnaires **cannot be later modified.**

ℹ All of the questions in the questionnaire have been completed

Confirm Exit Print

PAGE 1

Censimento atleti

Pratichi uno sport?



No



Modify page1

Confirm Exit Print

Confirm and exit, printing is not necessary

In this section you must declare the type of enrollment, in case of dubt write to: segr.student.scienze@unimib.it

Enrollment: Enrollment Data

Other Data Request for Enrollment

Normally you must select the **standard** typology, except for the following:

- **Transfer** if you are from another university and have already applied for a transfer
- In case of **waiver** or **forfeiture**, if you have unfinished college careers (you have been renounced or your career has fallen)
- **Career Abbreviation**, if you have already obtained a university degree of the same level (eg the current enrollment relates to a second bachelor's degree or a second master's degree) and you intend to request validation of training activities.


In case of doubt, select the standard enrollment.

Enrollment Typology

Type:* Standard Enrolment ▼

First Enrollment Data in the Italian University System

Academic Year:* 2022/2023 ▼

First Enrollment Date in the Italian University System: 

(dd/mm/yyyy)

First enrollment in the italian University System: - ▼

Others data

Headquarters:* UNIVERSITA' DEGLI STUDI DI MILANO-BICOCCA ▼

Teaching Typology:** Standard ▼

Working Status:* - ▼

Back
Forward

Legend:

★ **Mandatory Field**

Now you can confirm all your selections, after confirmation you will not be able to change it , if you are not sure, exit, cancel the procedure and repeat (menu/home/enrollment)

Confirm your previous selections

This page summarizes all the choices you have made. If correct, proceed with confirmation, otherwise use the "Back" button to make the changes.

Enrollment Data

Academic Year	2022/2023
Department	DEPARTMENT OF MATERIALS SCIENCE
Type of Study Title	Second Level Degree
Type of Study Course	2-year Master Degree
Type of Enrollment Call	Standard Enrolment
Study Course	MATERIALS SCIENCE
Study Course Regulation	MATERIALS SCIENCE

Enrollment Data in the Italian University System

A.Y. Enrollment in Italy	2018/2019
Enrollment Date in Italy	04/09/2018
University	Università per Stranieri di SIENA

Other Enrollment Data

Teaching Typology	Standard
Working Status	worker-student: study time < 50%
Headquarter	UNIVERSITA' DEGLI STUDI DI MILANO-BICOCCA

All students must pay the first instalment to confirm enrolment.

The first instalment is a regional fee, students with scholarships or international students are also required to pay it.

Students with disabilities please contact: info.binclusion@unimib.it

Segreteria On Line

List of Fees

This page displays the list of fees and their respective amounts.

Addebiti fatturati

Invoice	Codice IUV	Description	Expiry date	Amount	Status	PagoPA enabled
+ 2518627	0	Matricola 894283 - 2-year Master Degree - MATERIALS SCIENCE - ISCRIZIONE Year 2021/2022	07/03/2022	156,00 €	non pagato	ABILITATO

Legenda:

- non pagato
- pagamento in attesa
- pagato/pagato confermato
- abilitato il pagamento con PagoPA
- eseguita la stampa avviso PagoPA

Here you can see your matriculation number

Click here to open the invoice

For more informations about payments, fees, funding and scholarships: <https://en.unimib.it/services/fees-and-funding>

Final warnings 1/2

- Within a few days after the payment, a personal account name@campus.unimib.it will be activated: this is the institutional e-mail account that you'll have to check frequently for communications and instructions concerning your badge and other procedures.
- You can consult the reserved pages of the course [e-learning site](#) once your account has been activated.

The screenshot shows a website interface with a dark background. At the top, there is a navigation bar with links: 'departments and schools', 'library', 'press', 'reach us', 'staff', 'work with us', 'SEARCH', and 'access to'. Below this is a horizontal menu with 'ABOUT US', 'EDUCATION', 'RESEARCH', 'INTERNATIONAL', and 'SERVICES'. A dark red navigation bar contains 'PROSPECTIVE STUDENTS', 'ENROLLED STUDENTS', 'ALUMNI', and 'TE'. A modal window with a red header and white body is open, titled 'ACCESS TO ...'. It contains four links: 'e-learning', 'Webmail', 'Calendar', and 'Personal Account'. In the background, there is a banner for 'Applied Experimental Psychological Sciences: Call for Application' with a deadline of 'May 6, 12:00 pm'. At the bottom of the banner are two red arrows pointing left and right.

Final warnings 2/2

- To apply for this Master's degree course The Bachelor's degree must be awarded by **23 December 2022**, If you do not obtain your qualification by this date, your career will be closed automatically. To reopen it, you will have to re-apply for assessment between 10 and 27 January 2023.
- Citizens of non-EU countries applying for a visa to enter Italy are obliged to submit a visa application through the ministerial website (www.universitaly.it) under the heading "International students". Registration on the www.universitaly.it portal must take place at the same time as the online application for the evaluation if, you haven't already done so, hurry up, without the pre-registration we cannot prepare eligibility letter to be delivered to the embassy for the visa application

The screenshot shows the UNIVERSITALY website interface. At the top, there is a logo for UNIVERSITALY with the tagline "ITALIAN UNIVERSITY JUST A CLICK AWAY". To the right, there are flags for Italy and the UK, and a "H I U F" logo. Below the logo, there are navigation tabs for "STUDENTS", "FAMILIES", "HIGH SCHOOL", and "UNIVERSITY". The "STUDENTS" tab is selected, and the page title is "Are you an international student?".

On the left side, there are social media icons for Facebook, Twitter, and YouTube. Below these are several service buttons: "Course Search" (Search for courses), "Universities" (Presentation), "What does it cost?" (Tuition and fees), "Courses in English" (Courses), "Orientation" (Making the right choice), and "TECO" (Valutazione sulle conoscenze).

The main content area is titled "STUDENTS > Are you an international student?". It features a red header with the text "Would you like to study in Italy? Do you need an entry visa? Find out what you need to do." Below this, there are four numbered steps:

- 1 Find out what you can study**
Search for the courses of your interest offered by higher education institutions in Italy.
- 2 Check how to enrol**
Read on the institutions' websites the detailed information on how to be admitted: times, methods and documents to submit.
- 3 Carry out the admission procedures**
Carefully follow the instructions provided by the institutions for the course of your interest and complete the procedures, which can be requested before or after pre-enrolment.
- 4 Pre-enrol if you need a visa**
Check if you need an entry visa and, if you need it, apply for pre-enrolment.

At the bottom, there is a note: "Important! pre-enrolment is only used to obtain a visa and must be carried out exclusively through the UNIVERSITALY portal."