

PRESENTATION OF THE STUDY PLAN

DEADLINES

All students are expected to submit their Study Plan.

Study Plans shall only be submitted during the periods indicated below:

First opening: November 3-21, 2025

Second opening: March 3- 20, 2026

Extraordinary opening: January 8-23 2026 EXCLUSIVELY for students enrolled in the FIRST YEAR who were unable to submit their study plan between November 3-21, 2025, as they did not yet achieve the bachelor's degree.

PRESENTATION METHODS (BOTH FOR FULL-TIME STUDENTS AND FOR PART-TIME STUDENTS)

The Study Plan shall be presented via Segreteriaonline (<https://s3w.si.unimib.it/Home.do>). After logging in, select 'Career plan'. At the end of the procedure the Study Plan must be confirmed by clicking "Confirm". Please note: if the Study Plan is not confirmed it will not be considered.

GENERAL INFORMATION

In accordance with the University of Milano-Bicocca's Academic Regulation we inform you that:

- To all enrolled students is conferred a "statutory" Study Plan which includes all the mandatory activities. Students are required to submit their own Study Plan, setting out optional and elective activities.
- Students may only take examinations included in their Study Plan. The Study Plan must comply with the number of credits planned for each activity, the constraints and the rules of preparatory activities laid down in each degree programme's academic regulation.
- Students shall submit their own Study Plan telematically.
- By respecting the constraints and the rules of preparatory activities, students may anticipate examinations of activities included in their approved Study Plan and referred to the second semester of their current enrolment year in which they are enrolled. Students may also anticipate examinations of activities included in their approved Study Plan and referred to the following academic year only if these activities are active. Only students who have achieved 75% of the total credits referred to their current enrolment year may anticipate examinations. Repeating students cannot anticipate examinations.
- Enrolled students may include in their Study Plan extra activities up to a maximum of 16 credits. Credits and marks obtained from extra activities are not included in the mark average but are recorded in the academic career. These credits may be recognised for the purpose of shortening a master's degree programme only if these activities are provided by the selected master's degree programme and if they have not been previously assessed as curricular requirements for admission.
- The learning activities carried out during an International Mobility Programme shall be included in the Study Plan.
- If any teaching activities, for which examinations were previously booked, are removed from the Study Plan, they will continue to be listed as off-plan activities. However, they are not relevant for obtaining the degree and the related examinations must not be taken.
- Examinations already completed cannot be excluded by the Study Plan.
- In case of issues related to online procedures, please contact: sgr.studenti.scienze@unimib.it.
- Further information is available in each degree programme's academic regulation.
- The University of Milano-Bicocca's regulation for students may be consulted here: <https://www.unimib.it/ateneo/organizzazione/statuto-regolamenti-e-codici/regolamenti> (see section: "Studenti").

Further information can be found here:

<https://www.unimib.it/servizi/studenti-e-laureati/segreteria/piani-degli-studi/area-scienze>