

INTERNSHIP AND MASTER THESIS (DOUBLE DEGREE - SUSTAINABLE MATERIAL SUMA-TRACK)
(For SUMA students enrolled at UNIMIB before 2025)

INTERNSHIP (6 ECTS in the plan of study of KU Leuven University) follows the regulation of the exit University. The MASTER THESIS is carried out in the 2nd academic year at the exit University following its regulation. One of the MASTER THESIS supervisors is indicated by the Italian CCD in agreement with the Committee of the exit University. SUMA students do not need to do any specific UNIMIB procedure to start their Master Thesis or their Internship, but only what is required by KU Leuven regulations and procedures.

However, after the Thesis defence at KU Leuven, SUMA students MUST follow the UNIMIB procedure for achieving also the Italian degree in Materials Science or Materials Science and Nanotechnology and the double degree in Sustainable Materials, according to the following steps:

- 1) Meet the deadline for presenting the APPLICATION FOR DEGREE ACHIEVEMENT in Segreteria Online. Please select your UNIMIB Assessor as Relatore.
You can find the calendar session and the deadlines at this link
<https://elearning.unimib.it/course/view.php?id=21953>;
- 2) It is necessary to send the thesis summary and the thesis to didattica.materiali@unimib.it according to the deadlines (you don't have to send the presentation);
- 3) SUMA students don't have to discuss their thesis again: **you should participate in presence to collect your original diploma**. If you can't participate in presence, please ask the link to participate remotely and delegate someone to pick your diploma up. In this case you will have to provide a written authorisation and a copy of your ID document. The University can't send it to your address.
- 4) Analogously to the conversion of the grades of all the exams taken at KU Leuven, the grade of the Master Thesis (in 20th) assigned by the KU Leuven Committee (which includes UNIMIB assessors), are converted in grades in 30th according to the 19.02.2018 resolution of the UNIMIB Academic Senatus (including the approved conversion table of grades earned in EU universities, which accounts for a detailed statistical analysis of grades in the different countries). The evaluation of the converted grade of the Master Thesis (in 30th) is then multiplied by 8/30 so as to obtain the Thesis points to be added to the weighted average in 110th of all the grades (UNIMIB plus converted KU Leuven grades). One point is added to the evaluation of students finishing their career within 2 academic years (however not above a maximum value of 8 points). The KU Leuven exams without a grade in 20th are converted with passed/approved.
- 5) Please make sure that KU Leuven offices send the **official transcript** after the meeting of the examination board to didattica.materiali@unimib.it and to segr.studenti.scienze@unimib.it otherwise please you will have to send it to us.
NOTE: our offices will be able to register your grades at UNIMIB only after finishing all your exams and master thesis at KU-Leuven university.
If credits are needed to be registered to obtain the DSU scholarship at UNIMIB, you should ask the Coordinator (professor Maria Seo) to send DSU office a letter with the dates of the exams (in addition to your transcript).
- 6) Please remember that, in order to apply for the Thesis defense at UNIMIB and to earn the Italian Master Degree, all the exams taken at KU Leuven must be passed with a grade not lower than 10/20 so as to be all converted in positive grades accepted by the Italian rules (notwithstanding the Belgian law admits the occurrence of a grade of 9/20 as an exception in specific conditions).