# WELCOME KIT

## Applied Experimental Psychological Sciences (F5109P)

**Academic Year 2026 - 2027**

info

**How to use this guide:**

Use the underlined links to access the official University web pages directly.

# WELCOME!

This guide provides useful information for first-year students enrolled in the Master's Degree Programme in

**APPLIED EXPERIMENTAL PSYCHOLOGICAL SCIENCES (F5109P).**

## Recognition of previous academic credits:

Under the 2026/27 Academic Regulations, activities scheduled for subsequent years of the programme **cannot be recognised for credit.**
Only the following may be recognised:

individual courses corresponding to compulsory activities of the AEPS Master's Degree Programme, and individual courses corresponding to examinations not used by the student to meet the minimum admission requirements (88 **CFU****) for the AEPS Master's Degree Programme, which may be recognised in the first year.

## Taking examinations in advance:

Activities scheduled for the following academic year **cannot be taken in advance, as they have not yet been activated.**

****CFU = Crediti Formativi Universitari (Italian University Credits).**

# WHERE CAN I FIND THE INFORMATION I NEED?

**University**
University Website

**Department**
Department Website

**E-learning**
Degree Program e-learning

**Students**
Student feedback Website

# UNIVERSITY WEBSITE

www.unimib.it: General information, Department of Psychology courses and online services.

## University Digital Welcome Kit

Essential information for your studies at Bicocca: **unimib.it/welcomekit**

### Digital Platforms & e-Learning

Access to the University's digital platforms and the e-learning portal used for teaching and learning.

### Guidance & Career services

Administrative management of your student record and key contacts for support.

### Services & Mobility

Internships, financial support and international mobility programmes.

### Cultural Activities & Sport

Cultural initiatives, social events, tournaments and sports activities organised at Bicocca.

# UNIVERSITY WEBSITE

www.unimib.it: General information, Department of Psychology courses and online services.

## Admissions & Regulations

Information on admission procedures and academic regulations.

**Enrolment and Programmes** | **AEPS REGULATIONS**

## Forms

Requests and appeals, recognition of previous studies, attendance certificates and other downloadable forms.

**Access forms**

## Online Student Services ("Segreterie Online")

Student records, study plan, ISEE, 150-hour student collaborations, scholarships and exam registration.

**Segreterie OnLine**

## Contacts & Opening Hours

Opening hours and information on how to book appointments with the Student Administration Offices.

**Information and bookings**

# Department Website

psicologia.unimib.it/en

The website provides information on the teaching and research activities carried out within the Department of Psychology.

## Faculty

Information on research areas, office hours and official contact details.

## Teaching

Direct access to the Master's Degree Programmes and their curricula.

## General Information

Details on the guidance and tutoring services available.

# E-LEARNING

The e-learning website includes information, notices and updates on classes and teaching activities, as well as materials to support study and exam preparation.

## General Information

Programme structure and faculty contact details.

## Courses

Syllabus and full bibliography for each course.

## Teaching Documents & Resources

Class timetables, exam sessions, calendars and the Welcome Kit.

Further information on using the platform is available on the University website: www.unimib.it/e-learning

# HOW TO ACCESS THE E-LEARNING WEBSITE

The e-learning services are available to all students regularly enrolled in the degree programme or in individual courses.

## 1. Log in

Log in using your University email credentials:
*n.surname@campus.unimib.it*

## 2. Access course content

Once logged in, the system will recognise you as an enrolled student and you will be able to view the sections of your degree programme.

## 3. Enrol in courses

Once instructors activate their course pages, you can enrol in individual courses and download the teaching materials.

# HOW TO ACCESS THE E-LEARNING WEBSITE

To check whether **self-enrolment** is available, follow these steps:

## 1. Syllabus

Open the course page and click the “i” icon in the syllabus.

## 2. Enrolment methods

Check whether “self-enrolment” appears among the available options.

## 3. Activation

If the option is not displayed, wait for the Professor to enable self-enrolment.

# SELF-ENROLMENT

This enrolment method allows you to manage your course access independently:

## Benefits

- Enrol in the course independently
- Access teaching materials immediately (forums, notices and additional resources)
- Unenrol at any time

## How to proceed

**1. Login**

Use your n.surname@campus.unimib.it credentials

**2. Enrolment**

Click the course title and select “Enrol me”.

## Please note

If this option is not displayed, self-enrolment has not yet been activated.

You will need to wait until the Professor enables self-enrolment for that specific course.

# STUDENT FEEDBACK WEBSITE

Check students' feedback to help you choose courses and laboratories.

## Where to find it

Access the dedicated portal using the following link:

**opinionistudenti.unimib.it/valdid/**

Feedback is collected through the Online Student Services platform from questionnaires completed in previous years.

## How to proceed

**1.** Select the Degree Programme.

**2.** Select the course or laboratory you are interested in.

**3.** View students' responses to questions about the course and its teaching staff.

# Academic Services

## Class Timetable

Available on BicoccAPP, the University's official app.

Further information:

**Guida BicoccAPP**

## Classes begin: 28 September 2026

Please check the online timetable regularly, as schedules may change.

Link:

**Student web agenda**

# Academic Services

## Study Plan

The study plan is used to select elective examinations.

Students enrolled in the first year in 2026/27 must refer to the 2026/27 Academic Regulations throughout their degree programme.

## Laboratory classes

Mandatory practical training activities are scheduled in both the first and second year. At least 70% attendance is required.

## Thesis

Further information is available on the dedicated e-learning pages under General Information.

**THESIS TUTORING**

# Academic Services

## Practical Internship (TPV)

This replaces the former post-graduate internship and is completed during the degree programme:

- **External internship:** at partner organisations (14 CFU)

FAQ and Guide on e-learning

## PRACTICAL EXAMINATION (PPV)

**Requirements:**

- Completion of the TPV and the corresponding 14 CFU
- Positive assessment by the host-organisation supervisor
- At least 76 CFU recorded (excluding the 14 TPV credits)

**Requirements for taking the exam:**

- All activities completed by the relevant deadlines (no extensions)
- Completion of the “Orientation Course”

More details on the e-learning page

# Academic Services

## TPV Internship Classes – Completion of Bachelor's-level CFU

To obtain the qualifying Master's degree in Psychology, students must complete 30 CFU of Practical Evaluation Internship (TPV): 10 during the L-24 Bachelor's degree and 20 during the Master's degree. Credits not obtained during the Bachelor's degree must be completed through TPV Internship Classes during the Master's programme (8 CFU required).

**Detailed information on e-learning (General Information section)**

## Exam Sessions

Registration opens **20 days before** and closes **3 days before** the examination date via "Segreterie Online"

**Please note: exam registration is mandatory. You cannot take an examination unless you are registered for that exam session.**

# UNIVERSITY EMAIL ACCOUNT

## Campus Account Access/Recover

- To access or recover your Campus account, go to the University website:

  ●Go to https://en.unimib.it/

- Select Access to... > Webmail and enter your credentials

## Forgot your password?

If you have forgotten your password, follow the recovery procedure at the link below:

**Password Management | University of Milano-Bicocca**

# UNIVERSITY BADGE

## University Badge:

The University Badge serves as identification and can be used to:

- access labs, canteens and facilities,
- register your presence at exams.

## Informazioni Importanti

In case of doubt about the usage of the University Badge, it is possible to go see the FAQs section on the University website

**Warning:** the badge is not assigned to students enrolled in individual courses

More information:
**University Badge | University of Milano-Bicocca**

# TAXES AND SCHOLARSHIPS

## Taxes

Detailed information on tuition fees and deadlines:

**Fees and funding**

## Scholarships

Information on calls for applications for financial aid and student benefits:

**Scholarships**

# CROSS-EDUCATION PROJECTS

The educational value of the course of study can be integrated with University projects that aim at building cross-skills.

## Bbetween Project

Bbetween is a project that aims at building and enhancing cross-skills among students, teachers, the University staff and the citizens.

**Areas:**
cinema, languages, music, writing, and more.

**Email: Bbetween@unimib.it**

## iBicocca Project

Project dedicated to the activation of the “i" factor (in Italian: iniziativa, innovazione, imprenditorialità) of any person regularly enrolled in bachelor’s degrees, master’s degrees and PhD schools.

**Email: ibicocca@unimib.it**

# CROSS-EDUCATION PROJECTS

## Open Badge

Digital certifications of knowledge, ability and acquired skills. They are certified by the organization that issues them and internationally recognized. They can be used in electronic curricula and on social networks. For UNIMIB students, the activities certified by an Open Badge Bicocca will be registered on the European Diploma Supplement.

**Email: Openbadgebicocca@unimib.it**

## Build your career

An e-learning career programme offered by Job Placement, organised into five modules: CV, cover letter, active job search, contracts and events. Completion may be recognised as 1 CFU.

Further information is available on the University website.

**Email: jobicocca@unimib.it**

# ORIENTATION, TUTORING AND INCLUSION SERVICES

## Orientation course

It is offered within the Master's Degree Programmes of the Department of Psychology to support and guide students in relation to the Practical Internship (TPV) and the Practical Evaluation (PPV).

**Mandatory requirement:**
For the AEPS Master's Degree Programme, completion of the pathway is mandatory and is a prerequisite for both the final degree examination and the PPV.

## Details & Contacts

The course runs over two years and is led by professional tutors, with sessions scheduled to accommodate working students.

**Info: e-learning**

**Tutor contacts:**
**AEPS: orientamento.aeps@unimib.it**

# ORIENTATION, TUTORING AND INCLUSION SERVICES

## Peer-to-peer tutoring (mentoring)

The programme involves trained tutors, Master's students or doctoral researchers, who support first-year students as they adjust to university life, encouraging self-monitoring and helping them access University services

## First-Year Tutoring

Tutors are selected among Master's students and they assist first-year students in socializing to the university context, encouraging the self-monitoring of one's training experience, the building of "peer" relationships and possible re-direction towards other services from the University Orientation Network.

## B-SPA service

Clinical assessment for Specific Learning Disorders (SLD, in Italian "DSA"), for secondary school students and young adults, in collaboration with the B-Inclusion Service.

**Access:**

Application via the Google Form available on the University website.

**Email: bspa@unimib.it**

**Coordinator:**

Prof. Luisa Girelli

# ORIENTATION, TUTORING AND INCLUSION SERVICES

## Life Design Psy-Lab

The service offers individual consultations with psychologists to address guidance needs at different stages of students' academic careers and provides a space to reflect on educational and professional goals.

**Who is it for?**

Upper-secondary school students, first-year university students, "non-traditional" profiles, students approaching graduation and doctoral researchers. The aim is to support the development of transferable skills.

*Workshops, research questionnaires and scientific publications for self-guided career planning are also available on the University website.*

## Location & Contacts

**Location:**

IPAZIA Building (U17), Piazzetta Difesa per le Donne.

**Appointments:**

Email: lifedesign.lab@unimib.it or use the online form.

**Coordinator:**

Prof. Elisabetta Camussi

# ORIENTATION, TUTORING AND INCLUSION SERVICES

## Inclusion

The University provides support tailored to students' individual needs. Services include:

- **Assistance while on campus**
- **Accessible transport service**
- **Support during examinations and additional time**
- **Use of assistive tools (e.g., a calculator)**

## How to access the service

Contact B.Inclusion to arrange an initial consultation and develop an Individualised University Support Plan.

**Email:**

**info.binclusion@unimib.it**

# ORIENTATION, TUTORING AND INCLUSION SERVICES

## Psychological counselling

The service is intended for students who would benefit from a confidential **space** to **explore** and **clarify** personal difficulties that may be interfering with their studies or their ability to fulfil their potential.

*Also available online: a short series of weekly individual consultations (up to four sessions).*

## Location & Contacts

**Location:**
IPAZIA Building (formerly U17), Piazzetta Difesa per le Donne.

**Information and appointments:**
E-mail: **counselling.psicologico@unimib.it**
**Department website**
**Appointment form**

**Department of Psychology coordinators:**
Prof. Fabio Madeddu and Prof. Rossella Di Pierro

# INTERNATIONALISATION

## General information

See the International Mobility Programmes for Unimib students section of the University website:

**Website**

**Department coordinator:**

**Prof. Silvia Simbula**
Department of Psychology

## Erasmus for Study

Open to Bachelor's, Master's and doctoral students.

- **Mobility period:** 2 to 12 months at EU universities with a bilateral agreement.
- **Mobility Office:** outgoing.erasmus@unimib.it
- **Bicocca Angels:** info.erasmus@unimib.it

# INTERNATIONALISATION

## Erasmus+ Traineeship

Traineeship (2–12 months) at universities, companies or research centres in Europe.

**Contact:**
erasmus.traineeship@unimib.it

**Coordinator:**
Prof. Silvia Mari

## Exchange - Non-EU

Study period abroad (1–6 months) at universities or research centres outside the EU.

**Contact:**
outgoing.extraue@unimib.it

**Coordinator:**
Prof. Silvia Mari

# WE WISH YOU A GOOD ACADEMIC YEAR AND GOOD LUCK WITH YOUR STUDIES!